



PRIVATE EVENTS GUIDE

parties@unionhallny.com - unionhallny.com





PRIVATE EVENTS GUIDE

Thanks for inquiring about hosting your private event at Union Hall



Union Hall is a 5,000 square foot bar, restaurant, and live music and comedy venue in the heart of Park Slope, Brooklyn.

Painstakingly converted from a warehouse, it offers cozy firesides, a stately library, two indoor bocce courts, outdoor garden seating, and a downstairs bar with music and comedy.

FOR PARTIES OF 100 OR FEWER GUESTS

Union Hall's back platform or downstairs performance space are available for events.

FOR PARTIES OF 100 OR MORE GUESTS

Union Hall sometimes closes the entire building to the public for private parties. For rates on the full venue contact **parties@unionhallny.com** for a custom quote.

Alternatively, please contact our sister venue, **The Bell House**, which can hold up to 500 guests at **parties@thebellhouseny.com**



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RAISED BACK PLATFORM

Located along the back of the bar directly behind our two bocce courts, the raised back platform is separated from the rest of the bar with a metal railing, allowing it to be semi-private while still an active part of the room as a whole. It holds approximately 50 people comfortably, but is also a great “home base” for larger parties.

The back platform is available for reservations every day of the week, with all reserved parties beginning at least 30 minutes after the bar opens and ending by 1:00am to allow the space to become open to the public again.

Sunday - Wednesday3 hours\$300 food & drink minimum

Thursday - Saturday.....3 hours\$500 food & drink minimum

These minimums are generally quite easy to meet; however, in the case that the minimum is not met, the difference is to be paid in full by the end of the event. No-shows or cancellations made within 24 hrs. of your reservation are subject to a fee of 100% of your established minimum plus the entire cost of your catering order, if applicable. No-shows or cancellations made within 72 hrs. of your reservation are subject to a fee of 50% of your established minimum. In the event you need to cancel, please email parties@unionhallny.com



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BASEMENT PERFORMANCE SPACE

The performance space is a completely private room accessible down one flight of stairs from the main bar at Union Hall. This space holds approximately 100 standing or 60 seated. We have chairs, lamps, multiple tables, and a projector available for use in this space.

Most nights this room hosts live performances, but it is available for private parties.

Monday - Sunday nightly room fee...\$1000 + \$2000 food & drink minimum

Your best chance at an available night for this space is to reserve with a lead time of at least 3 months in advance. No-shows or cancellations made within 24 hrs. of your reservation are subject to a fee of 100% of your established minimum plus the entire cost of your catering order, if applicable. No-shows or cancellations made within 72 hrs. of your reservation are subject to a fee of 50% of your established minimum. In the event you need to cancel, please email parties@unionhallny.com



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Catering & Beverage Policies

Parties are always welcome to order individual items off of our extensive food & drink menus available at the bar, but please note the food will arrive as it is ordered and when ready. For catering and group pricing, please see our **Casual Catering** menu. Contact parties@unionhallny.com for menu and more information.

We cannot accomodate multiple tabs or individual cash payments to meet the minimum.

Drink tickets do count toward the bar minimum.

Catering orders must be placed at least a week in advance of your party.

Union Hall does not allow outside food or catering, with the exception of desserts.

Drink Options for Parties

OPEN TAB

Open a tab at the bar, to be capped at a dollar amount or specified time determined by you. Guests then order drinks on the tab. This is a great option for letting guests choose their own drinks.

DRINK TICKETS

Drink tickets are available for purchase in any quantity in advance of your party and dispensed by the host to guests.

PREMIUM DRINK TICKETS

\$12 each. Includes any wine or beer and everything but single malt scotch and small batch bourbon.

WELL DRINK TICKETS

\$8 each. Includes any wine or beer \$8 & under and all well mixed drinks.



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Open Bar Option

Open bar is available to parties of 20+ and is structured by the hour (3 hours max). If you would like to continue to provide drinks to your guests beyond 3 hours, you may start an open tab (see above).

Please note that open bar is not available as an option on weekend nights.

PREMIUM OPEN BAR

Includes any beer, wine, or premium mixed drink

\$48 PER PERSON/ 3 hours

BEER, WINE, AND WELL OPEN BAR

Includes most wine, most beer, and any mixed drink with well liquor (no shots).

\$32 PER PERSON/ 3 HOURS

Open bar pricing does not include 20% gratuity which is added to the total for your and your guests' convenience or any applicable taxes.



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Frequently Asked Questions

How does the suggested minimum work and who is responsible if it is not met?

To complete your reservation, you will be asked to provide credit card information. In the event that the minimum is not met, your credit card will be charged the difference (almost all parties easily meet the minimum).

Do you ever reserve the bocce courts?

Sorry, we never reserve the bocce courts outside of our leagues which play on Saturdays and Sundays from 1pm - 5pm and Monday nights from 6pm - 10pm. Otherwise, the bocce courts are free and open to the public at all times, and operate on a first-come, first-served basis.

Do you ever reserve any areas besides the raised back platform?

The only other available space to reserve is our basement performance space, which is a completely private room (see pg. 4 for details).

How soon in advance should I reserve space?

As soon as possible. Weekend nights usually fill up with reservations about 3-6 weeks out.

What happens when my 3 hour party is over?

Can we stay in the space?

At the end of your party the reserved signs will come down and the space will re-open to the public, but if there is not another party following yours you are welcome to continue hanging out in the space.

Can people under 21 come to my party?

Children under constant adult supervision are allowed until 6pm. Starting at 6pm, the building is strictly 21+.



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Frequently Asked Questions

Can I bring outside food for my party?

Desserts are welcomed (you can even store them in our walk-in cooler). Since we are a functioning restaurant with a full bar menu, other outside food is not permitted, unless you have reserved the entire venue.

Can I decorate the back platform space for the party?

Decorations such as balloons and tablecloths are no problem. We just ask that nothing be affixed to walls or furniture, as most of them are either vintage or have delicate paint treatments and wallpapers.

Union Hall opens Monday - Friday @ 4pm and Saturday – Sunday @ 1pm.

For questions or concerns not addressed in this guide, please contact:

parties@unionhallny.com

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p: 718-638-4400, f: 718-638-4816

unionhallny.com